

# **Licking County Transit Board**

## **Monthly Meeting**

**July 24, 2001**

**7:00 p.m.**

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### **Members Present**

Marcia Phelps, Chair

William Schuler, Vice Chairman

Bill Slocum

John Neibarger

Mark Van Buren (tardy)

Sandy Crane

### **Members Absent**

None

### **Staff Present**

Lorretta Frenton, LCTB

### **Others Present**

Barbara Mehok

Jerry Brems

Jack Collins

Beth Jones

Jon Woods

Jim Watercutter

**The Licking County Transit Board meeting was called to order by Chairperson Marcia Phelps at 7:00 p.m., Tuesday, July 24, 2001, in the Donald D. Hill County Administration Building, 20 South Second Street, Newark, Ohio.**

### **Approval/Corrections of 06/26/01 Meeting Minutes**

Chairperson Phelps asked if there were any corrections to the June meeting minutes.

*A motion was made by Bill Schuler to accept the minutes as written.*

*Sandy Crane seconded the motion.*

*A vote was called. The motion carried unanimously.*

### **Comments from the Citizens**

There were no comments from citizens.

### **Monthly Service Update by Laidlaw Transit Services, Inc.**

#### *Commuter Bus Service*

There were two (2) reverse commutes. Two (2) vehicles were serviced. There were no breakdowns or service interruptions; the AC has been working. There will only be 2 buses in service for the commute instead of 3. New brochures, schedule will be available by the end of the week.

*Service to Johnstown, Alexandria and Granville:* There were 19 individuals transported for the month of June.

#### *Update of Rate Increase Request from Laidlaw Transit Services, Inc.*

Lorretta Frenton reported that the matter has been resolved without a rate increase.

#### *Spare Bus for Emergency Use*

The spare bus is now parked at Bay 3 at the Wehrle Avenue garage for use by the Newark Police Department in an emergency situation. Protocol was established. Paperwork will be completed by NPD per written contract. Mrs. Frenton met with John Woods, Larry Benard (Maintenance Manager) and Sgt. Haren to review the use of the bus in an emergency situation.

#### **Countyride Update**

##### *Ridership Information*

A packet of ridership information and other pertinent data was provided to the members by Lorretta Frenton on behalf of Cathy Sheets who was not present.

##### *Status of additional drivers*

Mrs. Frenton stated that ridership is up with the addition of driver Mike Richards. Six (6) interviews are scheduled for the newly created part-time driver positions. Five (5) of the interviewees are retired persons. Twelve (12) applications were received.

##### *CDBG Funds for Transportation Services*

Community Development Block Grant (CDBG) funds (\$10,000.00) have been requested for Countyride in order to provide trips that cannot be funded by an agency. Cathy spoke at Licking Memorial Hospital; they showed interest in transportation for patients outside the Newark-Heath area.

#### **Old Business**

##### *Approval of Job Descriptions for General Manager and Countyride Manager*

*A motion was made by John Neibarger to accept both job descriptions..*

*Sandy Crane seconded the motion.*

*A vote was called. The motion carried unanimously.*

##### *United Way Parade*

The Licking County Transit Board will have a bus in the parade as well as provide shuttle service from downtown to Wilson School on West Church Street before and after the parade. Volunteers needed to ride the bus and distribute candy. Sandy Crane and Marcia Phelps volunteered.

##### *City of Newark Proposal Update*

Matt Hill, LCATS, is working on generating maps that track rides provided daily, hourly, weekly, etc., within and between the various zones in Newark and Heath.

##### *Village Services*

A museum tour is being planned for August in conjunction with the Licking County Historical Society to Veterans' Park in Newark to tour the Heisey Museum and Sherwood-Davidson House on a Wednesday. Cost will probably be \$2 per person for each museum.

##### *Hartford Fair*

Mrs. Frenton has a meeting scheduled in October with the Fair Secretary to discuss transportation services to the 2002 Hartford Fair. The LCTB will have a booth at the 2001 Hartford Fair under the grandstand.

##### *Budget Talks with City of Newark*

Mrs. Frenton provided the members of the LCTB with a copy of a letter from the Ohio Department of Transportation (ODOT) to Mrs. Frenton dated July 13, 2001, updating ODOT's position regarding their policy on rural transit funding and expansion of transit service in Licking County. Copies of this letter will be provided to officials of Newark and Heath for their consideration.

#### *LCTB Website*

Most of the information is now posted. There is a link from the Licking County site to the City of Newark site.

#### **New Business**

##### *Additional Services in Licking County*

Mrs. Frenton will begin work on 24-hour notice, door-to-door public transportation service for Licking County. The service will be designed as outlined in the Licking County Transit Feasibility Study. The County will be divided into five (5) sections with service provided to each area once per week.

Though this will not meet work schedules, it can assist County residents with medical appointments, shopping, social visits in Licking County. Mrs. Frenton mailed letters to all Licking County township clerks regarding speaking to the trustees about the need for public transportation.

##### *Green County Visit*

Mrs. Frenton is in the process of coordinating a trip to Xenia by Licking County representatives to see how their coordinated transportation program works. MR/DD and the department of Jobs and Family Services are important partners in this project.

##### *Licking County Farm/City Family Tour 2001*

Mrs. Phelps explained that this is a planned tour of some Licking County farms targeted to city-dwellers. Mrs. Frenton explored the possibility of bus service being provided for those persons who would like to visit the farms but who do not have access to transportation. The total cost would be \$615.93 for three (3) buses. The Licking County Commissioners approved funding 2 of the 3 buses. Mrs. Frenton explained that neither federal nor state dollars could be used for this purpose. If the LCTB approved funding the third bus (at a cost of \$205.31), it would have to come from local funds. Persons wishing to ride the buses would be asked to make reservations. The buses will pick up riders in Pataskala, Utica and the Newark Parking Garage downtown. Due to time restrictions, the buses will visit 4 of the 6 farms on the tour. The Tour is a coordinated effort among various agriculturally interested groups. Mark Van Buren suggested contacting the Licking County 4H regarding their Youth at Risk Program. Some of the program participants may be interested in going on the tour and may need transportation.

*A motion was made by Bill Schuler to fund the third bus for the Licking County Farm/City Family Tour 2001, Sunday, September 30, 2001, at a cost of \$205.31.*

*Bill Slocum seconded the motion.*

*A vote was called. The motion carried unanimously.*

#### **Miscellaneous**

No miscellaneous items presented for consideration.

### **Adjournment**

Sandy Crane moved that the meeting be adjourned. Bill Slocum seconded. A vote was called. The motion passed unanimously and the meeting was adjourned at 7:55 p.m. EDT

### **Next Meeting**

The next LCTB meeting will be held **Tuesday, August 28, 2001, at 7:00 p.m.**

Respectfully submitted,

Elizabeth A. Jones