



Olivia C. Parkinson, Clerk of Courts
Licking County Common Pleas Court
1 Courthouse Square, 2nd Floor
Newark, Ohio 43055

OFFICIAL JURY SUMMONS

**You must respond to this summons within 10 days
or you may be subject to contempt of court actions.**

Service Information

JUROR ID

SERVICE WEEK

ONLINE SYSTEM

PHONE SYSTEM

REPORTING LOCATION

LICKING COUNTY COURT OF COMMON PLEAS

Thomas M. Marcelain
Judge

Olivia C. Parkinson
Clerk

W. David Branstool
Judge



- Please respond to this summons within 10 calendar days by completing the juror questionnaire via the juror online access by visiting <https://jury.lickingcounty.gov> or by scanning the QR code to the left.
- If you are confirmed to serve, it will be for a 5 day period (beginning on the date listed on the reverse side). You will receive an additional mailer just prior to your service that will contain detailed reporting information.
- Once you have completed your questionnaire, you may check your jury status via the online juror access (above) or by calling the automated jury phone system at **(740) 900-0950, option 2**. You may also ask to be excused or rescheduled through either of these methods. Any such requests will be reviewed by the Judge's office.
- If you are over 75 years of age and wish to be excused, are no longer a resident of Licking County, or would prefer not to respond online, please call **(740) 670-5796**.

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